

# SYKEHOUSE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON TUESDAY 12<sup>th</sup> MAY 2015

**Present:** Councillor Mr Fox, Councillor Mr Duckitt, Councillor Mr Lee & Clerk Ms Halsall.

**In attendance:** Mrs Payling, Mr Thompson & Mrs Lifsey

*Chairman welcomed everyone to the meeting.*

*Chairman's opening remarks and Declarations of interest*

- None received.

### 2. Minutes of the meeting held on Tuesday 14<sup>th</sup> April 2015

**RESOLVED** that the minutes be signed.

### 3. Matters arising from the minutes.

#### 4. Councillor Vacancies

A letter received from Mrs Lifsey & Mr Thompson applying for the 2 vacant seats.

**RESOLVED** to co-opt both applicants on the Parish Council and they both accepted.

#### 5. Planning

Nothing received.

#### 6. Financial Matters

000299 £28.18 DMBC – *Copy invoice required before authorisation*

000306 £37.60 HMR&C Paye April

000307 £186.73 J Halsall April Salary

000308 £560 Mr Beevers Repairs to gate

000309 £183 YLCA Annual memberships

000310 £15.60 Doncaster CVS Payroll services

000311 £734.82 AON Annual Insurance

000312 £181.40 J Halsall May Salary

000313 £35.80 HMR&C Paye May

**RESOLVED** that the accounts payable be approved and the cheques signed.

Ms Halsall reported on the BDO Audit and the relevant submission dates. These dates have been moved due to the recent election and change of Clerk.

**RESOLVED** Submission is now 6<sup>th</sup> July 2015

Ms Halsall requested that the Parish Council continue to use the services of Doncaster CVS to run the monthly payroll.

**RESOLVED** to would continue with Doncaster CVS

The bank mandate was signed to update the new councillors and clerks details.

#### 7 & 8. Correspondence

All correspondence was circulated.

#### 9. Seat, Benches & Gates

The Gate has now been repaired on the Village Green

**RESOLVED** to thank Mr Beevers

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## 10. Projects

The New notice board has been received.

**RESOLVED** to ask Mr Beevers for a quotation to fit this on the Village Hall

Councillor Mr Fox reported on the hedge on the Village Green that needs to be cut.

**RESOLVED** to wait till September to all help to cut and clear.

## 11. Website

All up to date and nothing to report.

## 12. Newsletter

**RESOLVED** to issue 1 newsletter per year around November time

## 13. Date & Time of next meetings

Dates for the next meeting at the Village Hall commencing at 7pm

Tuesday 23rd June 2015

Tuesday 6th October 2015

Tuesday 8th December 2015

Tuesday 12th January 2016

Tuesday 15th March 2016

Tuesday 19th April 2016

Tuesday 17th May 2016

There being no other business the meeting closed at 7.55pm.

23/6/15  
S. J. Lee