

SYKEHOUSE PARISH COUNCIL

Minutes of the Council Meeting held in the Village Hall at 7.15 pm on Monday 7th July 2014.

Present:

Mr R Thompson
Mr David Fox
Mr John Duckitt
Mrs Joone Oliver
Mr Stephen Lee

Mr I R Harrison – Locum Clerk

Two members of the public were present.

Thorpe Marsh Pipeline Stage 2 Consultation – There was a presentation by a representative of Turley Associates who presented the latest proposals for the gas pipeline from Campbelsforth to Barnby Dun. So far twelve Parish Councils and one liaison body had been consulted. Councillors were pleased to note that Sykehouse would not be affected since the route for construction traffic was from the A19 and the route pipeline ran to the west of the village. They were also assured that all land drains would be re-instated.

RESOLVED That the representative be thanked for his presentation and that the Council asked to be kept abreast of developments.

There were two questions/observations from the public:

- 1 There appeared to be an obstruction to the footpath/bridleway near West End Farm where a large brick entrance structure had been constructed close to the roadside – Council to report the matter to DMBC
- 2 Regarding Community Transport, although there were operational changes, the services provided would not change.

1. Declarations of Interest. None.

2. Apologies. None.

3. Minutes. Consideration was given to the minutes of 12th May 2014.
RESOLVED that the minutes be signed.

4. Reports on matters arising from the minutes.

5.1 No progress re new commemorative stone – Clerk asked to investigate delay.

5. Planning Applications:

5.1 14/01075/FUL, Conversion of former agricultural buildings into a two bedroom annex for the main residence.
RESOLVED No observations.

5.2 14/01348/WCC, Extension to fish farm (without compliance of condition 2 and 3 of earlier application) at Sykehouse Fisheries, Mawson Green Lodge, Mawson Green Lane, Sykehouse.

Chairman.

Date

It was understood from the planners that the previous planning application had expired and that a one year extension was being sought.

RESOLVED No observations provided the extension was for one year only and that the planning conditions in respect of the prescribed access route and use of a wheel wash be adhered to and enforced.

5.3 14/01392/FUL, Pitched roof extension including basement extension and first floor balcony, Canal Lock House, Sales Lane, Sykehouse.

RESOLVED No observations.

5.4 Planning appeal decision, Flashley Carr Lane, Moss.

RESOLVED That the Council regrets that as an objector it was not informed of the outcome of the appeal.

6. 2013-14 Accounts.

6.1 Consideration was given to the internal Auditors report dated 12th June 2014. The following points were drawn to the attention of members:

Minutes 7/10/13 Cheque 219 £183.24 authorised and paid but voucher (payslip) £173.24. Explanation £10.00 expenses.

18/11/13 minutes - Voucher 231 – should have shown £6.00 to CVS. Voucher 232 was for Clerks services authorised in 2/12/13 minutes.

6/1/14 minutes – Clerks services £ 448.87 authorised but should have been split Voucher 239 £366.68 IRH and Voucher 240 £82.20 HMRC.

RESOLVED That the Internal Auditors report be accepted and the amendments above approved.

6.2 External Audit. It was reported that the papers were with BDO awaiting signing off.

7. Accounts and Financial Matters.

7.1 Consideration was given to the accounts to 31/5 /14.

RESOLVED that the accounts and budget comparison be approved.

7.2 The following payments were considered:

I R Harrison Clerks services 1/4/14-30/4/14	£264.84	c/n 256
HMRC PAYE 1/4/14-30/4/14	£148.80	c/n 257
CVS Payroll processing May.	£12.60)
)
CVS Payroll processing June	£12.60 £25.20) c/n258
Amy Computer Boost Website hosting 6 mnths.	£28.80	c/n259
Mrs P Harrison Internal Audit fee	£50.00	c/n260
DMBC Playground repairs	£108.00	c/n 261

Payment to be authorised:

Chairman.....

Date.....

I R Harrison Clerks services 1/5/14-31/5/14 £ 354.12 (*)

(*) Tax to be deducted and paid to HMRC once split given by CVS.

RESOLVED that the accounts payable be approved and the cheques signed.

8. Grants.

8.1 Consideration was given to a draft proforma to be used.

RESOLVED That the proforma be approved.

8.2 An e mail had been received from The Coffee Club requesting a grant for the purchase of shelving to be put up in the Village Hall for the new Community Library (approximate cost £250.00).

RESOLVED That the application be approved in principle subject to the satisfactory completion of a grant form.

9. Urgent Correspondence.

9.1 Speeding traffic – an e mail had been received regarding speeding traffic through the village and the Clerk had been in touch with DMBC East Safer Neighbourhood Team who would be carrying out a driver education scheme.

9.2 Manor Farm Lane – bad potholes were reported.

9.3 In the previous few days domestic sewage had been dumped in a dyke and across Stringer Lane.

10. Council Archives.

The Clerk reported that he was holding several boxes of Council papers stretching back about 20 years. These would need to be sorted in order to separate out papers for archiving.

RESOLVED That this would be carried out later in the year when time was available.

11. Asset Register. Item deferred to a future meeting.

12. Website. The Clerk reported that the website was not yet because improvements were being carried out by more advanced student apprentices.

13. Newsletter. It was hoped that the next newsletter would lead on the new website.

RESOLVED That the expenditure on the next newsletter be approved.

14. Date of next meeting. The next scheduled meeting would be the on Monday 6th October 2014 at 7.15pm.

15. Closure of meeting. The Chairman thanked everyone for their attendance and closed the meeting.

Chairman.....

Date.....