

SYKEHOUSE PARISH COUNCIL

Minutes of the Annual Meeting held in the Village Hall at 6.45 pm on Monday 12th May 2014.

Present:

Mr R Thompson
Mr David Fox
Mr John Duckitt
Mrs Joone Oliver
Mr Stephen Lee

Mr I R Harrison – Locum Clerk

Three members of the public were present.

1. Election of Chair and declaration of acceptance.

Councillor R Thompson was elected Chairman unanimously and the Declaration of Office was signed and witnessed by the Clerk.

2. Declarations of Interest. None.

3. Apologies. None.

4. Minutes. Consideration was given to the minutes of 7th April 2014.
RESOLVED that the minutes be signed.

5. Reports on matters arising from the minutes.

5.1 Newsletter – feedback from public indicated that speed bumps for traffic calming would not be popular.

5.2 Archives – letter from the Chairman required to release Council papers – Clerk to prepare.

5.3 Overhanging willow tree Snatchells Lane – report to DMBC.

5.4 West end development – two caravans had appeared in the field to the rear – report to DMBC.

6. Planning Application: 14/00832/FUL Pitched roof first floor extension 8 West Lane, Sykehouse.

RESOLVED No observations

7. Accounts and Finance.

7.1 Consideration was given to the accounts to 30/4/14.

RESOLVED that the accounts including reserves and budget comparison be approved.

7.2 Annual audit return. Consideration was given to the annual return and each question in Section 1 and 2 answered. **RESOLVED** that the return be approved and signed by the Chair and that the papers be submitted for internal audit.

Chairman.

Date

7.3 The following payments were considered:

I R Harrison Clerks services 27/2/14-31/3/14	£416.56	c/n251
CVS Payroll processing Apr.	£12.60	c/n252
DMBC Election Services	£300.00	c/n253
AON Insurance from 1/6/14	£734.82	c/n254
DMBC Printing newsletter	£73.00	c/n255

Invoice for approval at the meeting:

I R Harrison Clerks services 1/4/14-30/4/14 £413.64 (*)

(*) Tax to be deducted and paid to HMRC once split given by CVS

RESOLVED that the accounts payable be approved, the cheques signed and invoice for Clerks services to 30/4/14 be approved.

8. Urgent Correspondence.

An e mail had been received from the DMBC playground inspector saying that the playground gatepost needed to be reset and offering to do the work for £120.

RESOLVED that the work be instructed though it was noted that a thorough job would be required due to the heaviness of the gate.

9. Date of next meeting. The next meeting would be the on Monday 7th July 2014 at 7.15pm.

10. Closure of meeting. The Chairman thanked everyone for their attendance and closed the meeting.

Chairman.....

Date.....