

## SYKEHOUSE PARISH COUNCIL

### Minutes of the meeting held in the Village Hall at 7.15 pm, Monday 3<sup>rd</sup> March 2014

#### **Present:**

Mr Richard Thompson (Chairman)

Mr John Duckitt

Mrs Joone Oliver

Mr David Fox

Mr Stephen Lee

Mr I R Harrison – Locum Clerk

One member of the public was present.

The Chairman opened the meeting, welcoming those present and invited questions from the public:

The Council was asked if it would consider reinstating its report to the Parish magazine. Also could it organise a commemoration of the First World War. Councillors agreed to consider the comments and report back

#### **Agenda proper:**

- 1. Declarations of Interest.** There were no declarations of interest.
- 2. Apologies.** There were no apologies for absence as all Councillors were present.
- 3. Minutes.** Consideration was given to the minutes of 14 January 2014.

**RESOLVED** that the minutes be signed.

#### **4. Reports on matters arising from the minutes.**

##### **4.1 R**

#### **5. Planning Application 14/00338/FULFT. Extension to rear of 6 West Lane, Sykehouse.**

**RESOLVED** No observations.

#### **6. Accounts and Finance.**

6.1 Consideration was given to the accounts to /2/14 including the budget comparison.

**RESOLVED** that the accounts and budget comparison be approved.

6.2 The following payments were considered:

|                                       |   |              |         |         |
|---------------------------------------|---|--------------|---------|---------|
| Cheques signed since the last meeting |   |              |         |         |
| I R Harrison                          | ) | authorised   | £366.68 | c/n 239 |
| HMRC                                  | ) | last meeting | £82.20  | c/n 240 |

Chairman. ....Date

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Cheques to be signed at this meeting.

|         |              |                                 |                 |         |
|---------|--------------|---------------------------------|-----------------|---------|
| 20/1/14 | CVS          | Payroll processing              | £12.60 inc vat  | c/n241  |
| 4/2/14  | DMBC         | Grounds maintenance 6/13-9/13   | £109.57 inc vat | c/n242  |
|         | RSS          | Playground inspection           | £163.20 inc vat | c/n243  |
| 3/3/14  | I R Harrison | Clerks services 28/12/13-26/1/1 | £278.15         | c/n244  |
|         | HMRC         | Income tax                      | £63.80          | c/n 245 |

**RESOLVED** that the accounts payable be approved and the cheques signed.

**7. Council Correspondence.**

A number of documents had been copied to Councillors since the last meeting see correspondence record 6. The following items were discussed:

- 7.1 Replacement Millenium Stone – the new stone had been sourced and an order placed with Mr Rudkin to proceed. He was chasing delivery which should be soon.
- 7.2 Play equipment – annual inspection report - see Section 9 below.

**8. Councillors correspondence.** The following issues were discussed:

- 8.1 Newsletter – a draft news-letter was agreed in principle. To be put on next Agenda for final authorisation.
- 8.2 Lamp-standard out on West Lane (nearly opposite no. 6) – Clerk to report once number obtained.
- 8.3 Dangerous pot-holes on Wormley Hill/Ivy House Farm and Starkbridge Lane off Broad Lane – Clerk to report.

- 9. Play equipment inspections.** Consideration was given to the new the monthly play equipment inspections carried our internally and the Annual Inspection carried out by RSS. It was noted that there were no moderate or serious faults so immediate action was not necessary but there were a number of minor ones such as localised corrosion which needed attention.

**RESOLVED** That quotations be sought.

- 10. Asset Register.** It had been confirmed that the village hall and playing field were registered to the Council. The status of other Council Lands was being determined.

**RESOLVED** That further enquiries be made at the Solicitors and also the documents at Doncaster MBC archives be examined.

- 11. New website.** It was reported that following the visit by Councillors on 23<sup>rd</sup> January a group of students at Doncaster College had taken up the website as an end of year project. More information will be available at the next meeting.

**RESOLVED** that the report be accepted

Chairman.....

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- 12. Schedule of meetings. RESOLVED** that the following meeting schedule be agreed:
- 7<sup>th</sup> April 2014 Council meeting
  - 12<sup>th</sup> May 2014 Annual Council Meeting followed by Annual Electors meeting to which Mr Ian Benn of the IDB would be invited.
  - 7<sup>th</sup> July Council meeting.
  - 6<sup>th</sup> October Council meeting.
  - 1<sup>st</sup> December Council meeting
- 13. Date of next meeting.** The next meeting was confirmed as Monday 7<sup>th</sup> April 2014 at 7.15 pm.
- 14. Closure of meeting.** The Chairman thanked everyone for their attendance and closed the meeting.

Chairman.....

Date.....2014